

Policy on the Establishment of New Clubs

Effective November 2025

Purpose:

To ensure that new 4-H Clubs are established in a manner that supports sustainable growth, avoids unnecessary duplication, and fosters collaboration among existing clubs within each region.

Policy Statement:

The creation of new clubs within an existing 4-H PEI region is encouraged when there is demonstrated community interest and capacity to sustain the club. However, all new club formations must align with regional and provincial goals for membership growth, volunteer support, and program delivery.

Guidelines:

1. Need and Interest Assessment

- A new club may be proposed when there is sufficient interest from youth members (typically a minimum of 5 from 3 families) and at least two trained volunteers.
- An assessment should be conducted to determine if existing clubs in the area can accommodate new members before establishing a new one.

2. Consultation with Regional Leadership

- Prospective leaders must consult with the Provincial Office prior to forming a new club.
- The regional body will review the proposal to ensure it complements existing clubs and programs.

3. Approval Process

- A written proposal outlining the proposed club's **name, focus/project areas, leadership team, and expected membership** must be submitted to the **Provincial 4-H Office**.
- Formal approval must be obtained before the club is recognized as an official 4-H club.

4. Geographical Considerations

- New clubs should be located to best serve the needs of members and communities, ensuring reasonable travel distances for meetings and activities.
- Overlapping club boundaries should be avoided unless mutually agreed upon by involved clubs and approved by the provincial council.

5. Support and Mentorship

- New clubs are encouraged to partner with an established club in their first year for mentorship and guidance.
- Regional staff will provide orientation on 4-H policies, insurance, and reporting requirements.

6. Annual Review

- The provincial council may review the status and viability of all clubs annually to ensure continued compliance with membership and leadership requirements including Regional placement.